

Lot Line Adjustment Form

SECTION I

Township: _____

Property Owner: _____

Parcel Number(s): _____

Attachments: 1) Land Drawing or Survey (before & after adjustment)
 2) Location of Buildings
 3) Appropriate Legal Descriptions

NOTICES & ADVISEMENTS – (all must be initialed by property owner)

Initials _____	New Property ID numbers are issued upon a completed division. If you receive a Principle Residence Exemption you will need to REFILE on the new number.
Initials _____	Upon receipt of this form, the division will be completed with appropriate office and will be activated on next years assessment roll. All billings of Tax bills for the CURRENT year will be issued on the parent parcels. The current year ends 12/31.
Initials _____	Faxed copies are not accepted. Please mail this form and all correspondence to the address listed at the top of this form.

SECTION II

By submitting this form, you are consenting to the division of your legal descriptions and property tax bills for the next assessment cycle. Assessment cycles are on a calendar year basis (year end 12/31).

By signing the request form below, you are realizing the information contained in section I & II and certify that you are the owner of the property and have consent to authorize the property division.

DATE REQUESTED: _____

**** Filing of this form is for informational purposes only ****

SIGNATURE: _____